Roshan Lall

**Lot # 7 Planeview Drive Las Lomas #2**

**Cell (320 – 7239)**

**Email- roshanlall1368@gmail.com**

**Date of Birth** 1st August 1998

**Career Objective;**

To attain a position with opportunities for training and practical work experience.

**Education:**

**2015-2016: National Energy Skills Centre - Couva**

Shielded Metal Arc Welding

**2010-2015:** **Trinity College East**

College Road, Trincity

**CXC/ O’ Level Passes:**

**English – one**

**Mathematics – two**

**Principles Of Business – two**

**Information Technology –two**

**Electrical and Electronic Technology – two**

**Technical Drawing – three**

**Biology – three**

**Experience:**

**November 2016-January 2016**

**Detour**

**Stock worker –**

Duties included;

Offloading stock from delivery truck

Checking stock

Packing stock in stock room

Sales clerk

Assistance throughout store

**August 2015-September 2015**

**Waheed Ali Consultancy Services**

**Office assistant –**

Duties included;

Data entry of financial information using Microsoft Excel

**August 2014- September 2014**

**O’Marie Financial and Advisory Services Limited**

**Office Assistant –**

Duties included:

Mailing business correspondence

Taking messages from clients

Copying documents

Maintaining, delivering office supplies to workstations

**Achievements:** PADI Advanced Open Water Diver Certification

**Interest/Activities** Scuba Diving, Swimming, Football and Hiking

**Computer Skills:** Microsoft Office Applications including Microsoft Word and

Microsoft Excel

**References:**

Omatee Hansraj Managing Director - O’Marie Financial and Advisory Services Limited

Phone contact 299 – 9710

Waheed Ali Director - Waheed Ali Consultancy Services

Phone contact 707 - 0457